



TPO Board Meeting

Marion County Commission Auditorium
601 SE 25th Avenue, Ocala, FL 34471

November 26, 2019

4:00 PM

MINUTES

Members Present:

Commissioner Kathy Bryant
Commissioner Jeff Gold
Mayor Kent Guinn
Councilwoman Valerie Hanchar
Councilman Brent Malever
Commissioner David Moore (*arrived at 4:10pm*)
Commissioner Michelle Stone
Commissioner Carl Zalak (*arrived at 4:20pm*)

Members Not Present:

Councilman Justin Grabelle
Commissioner Ronald Livsey
Councilman Jay Musleh
Councilwoman Mary Rich

Others Present:

Ken Odom, Marion County
Don Atwell, Marion County
Darren Park, City of Ocala
Franco Saraceno, Kittelson
Jon Sewell, Kimley Horn & Associates
Rob Balmes, TPO
Derrick Harris, TPO
Shakayla Irby, TPO
Liz Mitchell, TPO

Others Present Continued:

Anton Schauerte, TPO

Item 1. Call to Order and Roll Call

Chairwoman Hanchar called the meeting to order at 4:06pm. Secretary Shakayla Irby called the roll and a quorum was not present. At 4:10pm Commissioner David Moore arrived and a quorum was present.

Item 2. Pledge of Allegiance

Chairwoman Valerie Hanchar led the board in the Pledge of Allegiance.

Item 3. Proof of Publication

Secretary Shakayla Irby stated that the meeting had been published online on the TPO website, the City of Ocala, Belleview, and Dunnellon websites on November 19th, 2019. The meeting was also published to the November 21st, 2019 edition of the Star Banner.

Item 5a. Regional Trails Facilities Plan – A Guide for Connections and Facility improvements in Marion County

Mr. Jon Sewell, AICP, Senior Vice President of Kimley-Horn presented to the TPO board. The TPO entered into a contractual agreement with Kimley-Horn and Associates in July of 2018 for services related to a Trail Safety, Connectivity and Facilities Planning. The intent of the plan was to analyze existing trail systems throughout the TPO Planning Area, and to assess how they can be improved upon. Therefore, Kimley-Horn spent the better part of a year analyzing the existing trail systems in the area, and had formulated those into the plan provide to the TPO board presentation.

Some of the major takeaways from the plan included, adding refuges such as shelters along the existing trails, providing better connectivity, and adding signage along the trails to indicate how far users are from towns, refuges, restrooms, parking, etc.

The presentation had also been given to the Technical Advisory Committee (TAC) and Citizens Advisory Committee (CAC).

Item 4a. Fiscal Years 2019/20 to 2023/24 Transportation Improvement Program (TIP) Amendment

Director, Rob Balmes presented the TIP amendment and said that per the request of the Florida Department of Transportation (FDOT), the following projects were being amended to the fiscal year (FY) 2019/20 to 2023/24 Transportation Improvement Program (TIP).

FM#446913-1 – 5310 Operating Assistance – ARC Marion (Small Urban) Transit Project Grant for Elderly and Individuals with Disabilities Sponsor: SunTran

- \$75,380.00 is being added in FY 19/20, including \$37,690.00 Federal; \$37,690.00 Local. Previously there was no money allocated for this phase or fiscal year.
- New federal transit capital grant funding awarded to SunTran from the Federal Transit Administration (FTA) for FY 19/20.
- To be used for programs to support the elderly and individuals with disabilities per Section 5310 grant program.

FM#446914-1 – 5310 Operating Assistance – Florida Center for the Blind (Small Urban) Transit Project Grant for Elderly and Individuals with Disabilities Sponsor: SunTran

- \$37,248.00 is being added in FY 19/20, including \$18,624.00 Federal; \$18,624.00 Local. Previously there was no money allocated for this phase or fiscal year.
- New federal transit capital grant funding awarded to SunTran from FTA for FY 19/20.
- To be used for programs to support the elderly and individuals with disabilities per Section 5310 grant program.

Mr. Moore made a motion to approve the Fiscal Years 2019/20 to 2023/24 TIP Amendment.
Ms. Stone seconded, a roll-call vote was called and the motion passed unanimously.

Item 4b. Unified Planning Work Program (UPWP) Amendment

TPO Assistant Director, Derrick Harris presented and said that the Unified Planning Work Program (UPWP) was a financial budgetary document that outlined all of the expenditures that the TPO was anticipated to incur over a two year period. The TPO's current UPWP covered the time period of July 1, 2018 to June 30, 2020.

In September of 2019 TPO staff brought before the board a UPWP Amendment due to unapplied for funds, and an increase in the Federal Transit Administration's (FTA) 5305(d) allocation for that fiscal year (2019/20). However, due to comments from the Florida Department of Transportation (FDOT) they had asked that staff separate out the three (3) Fiscal Years (FY) 2017/18, 2018/19, and 2019/20 and list the projects or expenditures that would come out of each Individual FY. The projects or expenditures can be seen below.

Projects/ Expenditures	2017/18	2018/19	2019/20
TPO Website	\$ 20,876	\$ -	\$ -

Congestion Management Plan	\$ 79,296	\$ -	\$ -
Long Range Transportation Plan	\$ -	\$ 101,318	\$ -
Economic Benefits of Cycling and Trails Study	\$ -	\$ -	\$ 46,758
Office, Facility, and Travel Expenses	\$ -	\$ -	\$ 55,670
Total:	\$ 100,172	\$ 101,318	\$ 102,428

Mr. Harris said that in the previous UPWP amendment the totals were combined together and that provided and issue with FDOT as they would award separate Public Transportation Grant Agreements (PTGA) for each allocation. Therefore, staff believed that restructuring the funds in the presented manner would satisfy the comments received from FDOT, so that staff could move forward with the projects.

Mr. Moore made a motion to approve the UPWP Amendment. Mr. Zalak seconded, a roll-call vote was called and the motion passed unanimously.

Item 4c. 2045 Long Range Transportation Plan (LRTP) Goals

Mr. Harris along with Franco Saraceno of Kittelson presented the 2045 LRTP Goals.

Mr. Harris and Mr. Saraceno had been diligently garnering feedback, expertise, and advice regarding the Goals and Objectives (G&O's) for the update to the 2045 Long-Range Transportation Plan (LRTP) which began the summer of 2019. Nearly a three month long survey had been conducted, several public workshops held, and presented to various committees along the way.

Therefore, after several months of analysis Goal weights for the 2045 LRTP were ready to be presented. In the presentation, there were details of how the Technical Advisory Committee (TAC), the Citizen Advisory Committee (CAC), the 2045 LRTP Steering Committee, the public, and TPO staff weighted the goals.

Two options were presented for discussion and approval. The first option included a 50/50 split with all committees and TPO staff comprising 50 percent, and the public comprising the remaining 50 percent. That was completed by a simple average of the committees/TPO staff, and averaging with the data from the public. The second option included an equal four way split between the TAC/CAC, LRTP Steering Committee, TPO Staff, and the public. That was performed using the same methodology as option one, simple average.

Mr. Harris said that the TPO staff recommended option one that was the 50/50 split.

Ms. Bryant asked how many public responses were received.

Mr. Harris responded that there were 252 response received from the public compared to the 22 responses from the technical staff.

Mr. Zalak said he believed providing efficient transportation would improve economic development was the most important.

Ms. Stone asked if any business owners had been taken into consideration when receiving feedback.

Mr. Harris said that there was not a lot of input as far as rankings from business owners.

Ms. Stone said that roads were created to move merchandise and items for the public to purchase and could see how providing efficient transportation that would improve economic development would be a higher priority.

Ms. Stone asked if the survey could be opened backup for more feedback.

Mr. Harris said that the survey could be opened again and that the goals could be brought back to the board for their ranking and that he would send the information out to the board for them to review over the holiday break.

Mr. Zalak said to send the survey to the TPO board and the board would take the survey and make the decision as the decisioning board. Also allowing the Chamber and Economic Partnership (CEP) an opportunity to reach out and solicit business feedback.

Mr. Harris said that he would send the survey and supporting information to the board and had a meeting scheduled with the CEP in the following week.

Mr. Harris told the board that he would bring back all of the responses and information received at the next board meeting and would also inform the board of any responses he did not receive.

No action was taken on 2045 LRTP goals.

Item 4d. TPO Election of Chair and Vice-Chair

Mr. Malever made a motion to elect Commissioner Jeff Gold as Chair. Mr. Moore seconded, and the motion passed unanimously.

Mr. Zalak made a motion to elect Councilman Brent Malever as Vice-Chair. Mr. Moore seconded, and the motion passed unanimously.

Item 4e. TPO Appointments to the Florida Metropolitan Planning Organization Advisory Council (MPOAC) and Central Florida MPO Alliance (CFMPOA)

Mr. Malever made a motion to appoint Commissioner David Moore to the MPOAC and Councilwoman Valerie Hanchar as the alternate member and Commissioner Stone, Commissioner Moore, and Commissioner Gold to the CFMPOA. Mr. Zalak seconded, and the motion passed unanimously.

Item 4f. 2020 TPO Board Meeting Schedule

Mr. Malever made a motion to approve the 2020 TPO Board Meeting Schedule. Mr. Moore seconded, and the motion passed unanimously.

Item 6a. TPO Chair Report

Chairwoman Hanchar said that she and the TPO Director had met with Mounir and his team on October 30th to discuss updates on the Staff Services Agreement and that it was still in progress and that County Attorney Minter was reviewing.

Mr. Balmes mentioned that December 18th in Ocala at the Hilton at 9am open to the public there would be an open house for the FDOT Multi-use Corridors of Regional Economic Significance (M-Cores) Task Force Meeting for the Northern Turnpike Extension.

Ms. Stone said that connector roads were needed to make sure traffic was moved safely and efficiently and asked that Chairwoman Hanchar and Commissioner Bryant made sure the voice of the County was heard at the MCORES meetings.

Chairwoman Hanchar said that Mr. Mark Reichert informed TPO Director Rob Balmes by phone on November 25, 2019 that the TPO would be audited in 2020 by the FDOT Office of Inspector General (OIG). A formal letter would be sent to the TPO within 7 days with further information about the process and timeframe and Mr. Balmes would share that letter and information with the board once received.

Item 7. Consent Agenda

Ms. Stone made a motion to approve the Consent Agenda. Ms. Bryant seconded, and the motion passed unanimously.

Item 8. Comments by FDOT

There were no comments by FDOT.

Item 9. Comments by TPO Staff

Mr. Balmes said that the new TPO website was progressing well and that he would send a link out to the draft internal page for the board to review and give feedback on the new site.

Item 10. Comments by TPO Members

Chairwoman Hanchar commended the TPO staff for their hard work during the moving process and relocation of the TPO and thanked everyone for the opportunity to chair the TPO board.

Item 11. Public Comment

There was no public comment.

Item 12. Adjournment

Chairwoman Hanchar adjourned the meeting at 5:14pm.

Respectfully Submitted By:

Shakayla Irby, TPO Administrative Assistant